

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
September 21, 2022
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mrs. Mary Haskell
Mr. Jack Bell
Mrs. Johanna Burkhardt
Ms. Kelly Howe
Mr. Mark Leighton
Mr. Ryan Remza
Mrs. Suzanne Vimislik

MOTION Remza

SECONDED Bell

APPROVED 10/19/22

**MEMBERS
ABSENT:**

**ALSO
PRESENT:** Ms. Natalie Brubaker, Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Ms. Sydelle Steward, High School Principal
Mr. Scott Snyder, Middle School Principal
Mr. Ralph Schuldt
Mr. Roland Doig, Consulting LLC
Mr. Edward Bernhauer, IBI Group
Mr. Michael DiPerna, C & S Companies
4 Students
1 Parent

Mrs. Mary Haskell, Board President, called the meeting to order at 6:14 pm.

RECORD OF ATTENDANCE – Mr. Leighton made a motion, seconded by Mr. Remza, to accept into record the attendance for the September 21, 2022, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

APPROVAL OF MINUTES – Mrs. Vimislik made a motion, seconded by Mrs. Howe to approve the minutes of the August 17, 2022, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – No Report

FINANCIAL REPORT – Mr. Remza made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the August financial reports. Upon vote the motion was approved unanimously. (7 yeases)

SUPERINTENDENT'S REPORT – Capital Project Presentation – IBI Group – Mr. Bernhauer gave a brief report on the upcoming capital project and what it would entail. He pointed out that the total cost would be \$29,750,000 of which \$25,250,000 would be paid for with state aide and debt service with the remaining \$450,000 coming out of the capital project reserve. He stated that there would be zero tax impact to tax payers. The referendum vote will be on December 6, 2022

Resolutions – Mr. Remza made a motion, seconded by Mr. Bell, to approve the following resolutions:

Resignations – that the following resignations be approved:

<u>Name</u>		<u>Position/Location</u>		<u>Effective Date</u>
Karl Gee	Teacher		High School	9/4/22
Joanna Volkert	Teacher		Middle School	8/24/22
Jessica Aingworth	School Nurse		Brookside	8/25/22
Elizabeth Ward	Cleaner		Donnelly	8/9/22

Non-Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>		<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Justin Wheeler	Monitor	High School	As Per Contract	9/6/22
Mark Hunsinger	Laborer	Facilities	As Per Contract	9/8/22
Christopher Brown	Laborer	Facilities	As Per Contract	8/18/22

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Raymond Testa	Substitute Teacher – Non-Certified	As Per Contract	9/22/22
Kollin VanZandt	Substitute Teacher – Non-Certified	As Per Contract	9/22/22
Justin Wheeler	Substitute Teacher – Non-Certified	As Per Contract	9/22/22
Amy Bealo	Substitute Teacher – Non-Certified	As Per Contract	9/22/22

Non-Instructional Substitute Appointments – that the following non-instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Therese Brown	Substitute School Nurse	As Per Contract	9/26/22
Josie Henningsen	Substitute Food Service Helper	As Per Contract	9/22/22
Dustin Bailey	Substitute Food Service Helper, Substitute Teacher Aide	As Per Contract	9/22/22

Activity Advisors – that the appointment of paid activity advisors be approved as listed:

<u>Position</u>	<u>Name(s)</u>	<u>Stipend</u>
	<u>Senior High School</u>	
Art Show	Joyce Russell	As Per Contract
Class of 2023	Meggan Olds	As Per Contract
Class of 2023	Carolyn Mann	
Class of 2023	Colin Staiger	As Per Contract
Class of 2024	Kim Belnome	As Per Contract
Class of 2024	Stacey Root	As Per Contract
Class of 2025	Dan Simonds	As Per Contract
Class of 2025	Elizabeth Strnatka	As Per Contract
Class of 2026	Hailie Balachick	As Per Contract
Class of 2026	Alyson Herman	As Per Contract
HS Drama	Jenn Perkins	As Per Contract
HS Drama	Shirley Goodman	As Per Contract
French	Sharon Rowe	As Per Contract
Games Club	Patricia Westgate	As Per Contract
Honor Society	Jessica Esperon-Meneilly	As Per Contract
Honor Society	Rachel Heslin	As Per Contract
Jazz Ensemble	Steve Hine	As Per Contract
Mock Trial	Jody Butts	As Per Contract
Mock UN	Jody Butts	As Per Contract
Odyssey of the Mind	Mike Pixley	As Per Contract
Peer Leaders	Heather Fitzgerald	As Per Contract
Peer Leaders	Lauren DiRusso	As Per Contract
Percussion Ensemble	Meggan Olds	As Per Contract
SADD	Karen Lyke	As Per Contract
SADD	Jennifer Potter	As Per Contract
HS Spanish Club	Brooke Bianucci	As Per Contract
HS Spirit	Patricia Kucinsky	As Per Contract

HS Spirit	Kara Davies	As Per Contract
String Quartet/Saber Strings	Eileen Miller	As Per Contract
HS Student Council	William Egan	As Per Contract
HS Student Council	Rachel Heslin	As Per Contract
SV Identity Club	Laura Mecca Retzlaff	As Per Contract
SV Identity Club	Joyce Russell	As Per Contract
Volleyball (Boys)	Courtney Kerrick	As Per Contract
Volleyball (Boys)	Colin Staiger	As Per Contract
HS Yearbook (Chairperson)	Mickey Rader	As Per Contract
HS Yearbook (Assistant)	Courtney Kerrick	As Per Contract

RTS Middle School

Honor Society	Jessica Wright	As Per Contract
Mathways to the Stars	Andrea Gresko	As Per Contract
Mathways to the Stars	Lorraine Buckley	As Per Contract
Mathways to the Stars	Mike Pixley	As Per Contract
Mathways to the Stars	Bill Egan	As Per Contract
Student Council	Jennifer Perkins	As Per Contract
Student Council	Teresa Steflik	As Per Contract
Yearbook	Terri Howard	As Per Contract
YES! Leads	Dan Kosick	As Per Contract
YES! Leads	Bill Leudeman	As Per Contract

Brookside Elementary

PARP	Beth Bieber	As Per Contract
Art Show	Christine Sumner	As Per Contract
Fit Kids Club	Melissa Simpson	As Per Contract
Science Fair	Beth Bieber	As Per Contract
Math and Movement	Jennifer King	As Per Contract
Math and Movement	Trish Newman	As Per Contract
Odyssey of the Mind	Randy Curth	As Per Contract

Donnelly Elementary

Art Show	Bridget Ray	As Per Contract
Math Night	Steve Haskell	As Per Contract
PARP Advisor	Laura Pilotti	As Per Contract
Odyssey of the Mind	Brooke Allen	As Per Contract
Odyssey of the Mind	Randy Curth	As Per Contract

Athletic Department Appointment – that the following athletic department appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Jordan Klym	Diving Coach	As Per Contract	2022-23 School Year

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2250.490-99-400	A 2110.490-99-990	\$9,000.00
A 2250.490-99-400	A 2630.490-99-150	\$45,000.00

NYS Retirement System Standard Work Day – that the Susquehanna Valley Central School District hereby establishes the standard work day for Supervisor of Attendance as eight hours, and will report days worked to the NYS and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body.

School Tax Refund

Resolved, upon the recommendation of the Superintendent of Schools, following a decision of State of New York Supreme Court dated January 24, 2022, pursuant to Real Property Tax Law, Article 7, that the tax amounts for tax years 2021/22 be adjusted and refunded as follows:

NAME: Browneshill Carlow, LLC

ADDRESS: 216 Broome Corporate Parkway, Conklin, NY 13748
 TAX MAP #: 194.04-1-17.2
 ASSESSMENT 2021-2022 Changed from \$1,899,900 to \$1,799,875
 REFUND: \$4,592.00
 REASON: Annexed Settlement Agreement

Be it further resolved that the Tax Certiorari Reserve be used for the refunds. Also, \$4,592.00 be appropriated in the 2022-2023 General Fund Budget (A1964.400-99-104 - Refund on Real Property Taxes) for prior year refunds. Upon vote the motion was approved unanimously. (7 yeses)

Tenure – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the following personnel be granted tenure in the respective tenure area on the effective date indicated:

<u>Name</u>	<u>Tenure Area</u>	<u>Building</u>	<u>Effective Date</u>
Wendy Stafford	Elementary Music	Donnelly	10/20/22

Upon vote the motion was approved unanimously. (7 yeses)

Activity Advisors – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the following activity advisor appointments be approved:

<u>Name</u>	<u>Activity</u>	<u>Stipend</u>
Steve Hine	E-Sports	As Per Contract
Margaret Collins	Mock Trial	As Per Contract

Upon vote the motion was approved unanimously. (7 yeses)

Non-Instructional Appointment – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Michael Engle	Youth Apprenticeship Technology	As Per Contract	9/8/22

Upon vote the motion was approved unanimously. (7 yeses)

Non-Instructional Substitute Appointment – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Mark Hunsinger	Substitute Bus Driver	As Per Contract	9/22/22

Upon vote the motion was approved unanimously. (7 yeses)

Lead Agency Determination – Mr. Remza made a motion, seconded by Mr. Bell, WHEREAS, the Susquehanna Valley Central School District (“District”) is required to act as Lead Agency for the Environmental review of the School District construction projects under the New York State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder (SEQRA); and

WHEREAS, the District is planning a Capital Improvement Project that will consist of roofing replacements, window and door replacements, pool renovations, HVAC renovations and replacements, classroom/office and kitchen renovations, athletic field upgrades, plumbing and electrical upgrades, pavement replacement, fuel tank removal, asbestos abatement, security enhancements and other general building improvements at various District buildings, as more specifically described in the Scope Schematic attached hereto (the “Action”);

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Susquehanna Valley Central School District, as follows:

Section 1. The Board of Education of Susquehanna Valley Central School District at Conklin, Broome County, New York hereby declares the District as the Lead Agency for this Action.

Section 2. This resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (7 yeses)

SEQRA Determination – Mr. Remza made a motion, seconded by Mr. Leighton, WHEREAS, the Action contemplated is a Capital Improvement Project that will consist of roofing replacements, window and door replacements, pool renovations, HVAC renovations and replacements, classroom/office and kitchen renovations, athletic field upgrades, plumbing and electrical upgrades, pavement replacement, fuel tank removal, asbestos

abatement, security enhancements and other general building improvements at various District buildings, as more specifically described in the Scope Schematic attached hereto (the "Action"); and

WHEREAS, pursuant to New York State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated there under (SEQRA), the Board desires to determine whether the Action may have a significant adverse impact on the environment (as defined by SEQRA);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Susquehanna Valley Central School District as follows:

Section 1. Based upon an examination of the Scope of Proposed Project Documentation and other project related material provided by the District's Architect, the criteria contained in SEQRA, and review of all relevant areas of potential environmental concerns, the Board makes the following findings with respect to the Action:

a. The Action is a Type II Action as such term is defined in SEQRA as the Action consists of (i) maintenance or repair involving no substantial changes in an existing structure or facility, pursuant to 617.5(c)(1); (ii) the replacement, rehabilitation or reconstruction of a structure or facility...including upgrading buildings to meet building or fire codes, pursuant to 617.5(c)(2); (iii) construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local law use controls..., pursuant to 617.5(c)(7); and/or (iv) routine activities of an educational institution, including expansion of existing facilities by less than 10,000 square feet, pursuant to 617.5(c)(8).

b. As a consequence of the foregoing, the Action is therefore not subject to any further review by the District under SEQRA.

Section 2. The Clerk of the Board is hereby directed to file a copy of this resolution in the office of the Board in a file that will be readily accessible to the public.

Upon vote the motion was approved unanimously. (7 yeses)

Special School District Meeting – Mr. Bell made a motion, seconded by Mr. Remza, BE IT RESOLVED, by the Board of Education of the Susquehanna Valley Central School District at Conklin, Broome County, New York, as follows:

Section 1. A Special School District Meeting in and for the Susquehanna Valley Central School District at Conklin, Broome County, New York, shall be held on December 6, 2022, at the polling place hereinafter described in the Notice of Special District Meeting, and the polls shall be kept open for voting between the hours of 12:00 o'clock Noon and 8:00 o'clock P.M., Prevailing Time, on said date. The proposition hereinafter set forth in said Notice of said Meeting shall be submitted thereat. In the event of a weather or other emergency which necessitates a cancelation of the December 6, 2022, special meeting said Special Meeting shall be held on December 13, 2022, at the aforementioned time and place.

Section 2. Voting at said Meeting shall be conducted by the use of voting machines.

Section 3. The Clerk of said School District is hereby authorized and directed to cause a Notice of said Meeting in substantially the form attached hereto as Exhibit A and hereby incorporated herein by reference to be published in the Country Courier and Press & Sun Bulletin, being two newspapers having a general circulation in said School District, such publications to be made so that such notice shall appear in each said newspaper four times within the seven weeks next preceding such district meeting, the first publication to be at least forty-five days (but, preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

Section 4. The School District Clerk is hereby authorized to amend the Notice of said Special School District Meeting from time to time as, in his or her discretion, such amendment may be required or desirable.

Section 5. To the extent required by law, the Board of Education shall appoint meeting personnel to conduct said Special School District Meeting pursuant to a separate resolution of this Board of Education.

Section 6. This resolution shall take effect immediately.

Upon vote the motion was approved unanimously. (7 yeses)

BOARD OF EDUCATION DEVELOPMENT REPORT – Mrs. Haskell reported that the Superintendent Evaluation Committee will meet in October. Mr. Bell had a question regarding the trucks that were bid on and the trade-ins.

ASSISTANT SUPERINTENDENT'S REPORT – Mrs. Brubaker reported since Ms. Kacyvenski won't be starting until October 1. Mrs. Brubaker said that with all of the transportation concerns, the parents have been wonderful. We have arranged for parents to drop off their children early for school where the kids will be supervised by school

personnel. She stated that there will be an early dismissal October 7, 11:30 secondary, 12:30 elementary, where all school personnel will be meeting for an Active Shooter Presentation by SRO Chuck Hoffman.

VOICE OF THE ADMINISTRATORS – Ms. Steward thanked Mr. Schuldt for the great job his department did in preparing the buildings for the start of school. She stated that they had 90 students attend the Ninth Grade Orientation. AIS and Curriculum nights were recently held, and this week is Spirit Week with several events such as the bonfire, homecoming parade, football and dance taking place.

Mr. Snyder reported that approximately 300 people attended the open house on Thursday with another 40 on Tuesday. He stated that the goal this year was to increase student activities.

Mr. Schuldt thanked his staff for all of their hard work preparing the buildings and grounds for the opening of school.

VOICE OF THE PUBLIC #2 – None

Executive Session – Mr. Remza made a motion, seconded by Mrs. Vimislik that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (7 yeses)

At 7:00 p.m. the Board recessed

At 7:01 p.m. the Board met in Executive Session

At 7:22 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Remza made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (7 yeses)

There being no further business, Mrs. Haskell adjourned the meeting at 7:23 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk